Vine University

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2120 W. 8th St. #270, Los Angeles, CA 90057

Phone: (213) 378-0433; Website: www.vine.ac

ENROLLMENT AGREEMENT

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| --- | --- | --- |
| Student Name | Date of Birth | Student ID No. |
| Address | City | State & Zip Code |
| E-mail Address | Phone | Social Security No. |

The above named student (“the student”) and Vine University (“the University”) enter into this agreement, under which: (1) the student will pay tuition and fees as indicated below and adhere to the University’s policies regarding enrollment, refund, and other pertinent matters as set forth in this agreement and the University’s Catalog; (2) the University will provide the student with the Catalog, the School Performance Fact Sheet, and the curricular requirements for the academic program listed below in conformity with California education code and regulations.

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| Program  **M.A. in Intercultural Studies-Missiology** | Location of Instruction  **2120 W. 8th St. #270, Los Angeles, CA 90057** |
| Total Credit Hours Required  **42 Credit Hours (4 Semesters)** | Estimated Total Tuition and Fees  **$6,060** |
| Program Start Date  **Fall Semester 2020: August 24, 2020** | Completion Expected  **Spring Semester 2022: May 13, 2022** |

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| Term | Period of Attendance  (Term Begins – Ends) | Last Date to Withdraw  with Full Refund | Last Date to Withdraw  without Refund |
| Fall Semester 2020 | Aug 24 – Dec 11, 2020 | Sep 4, 2020 | Oct 23, 2020 |
| Spring Semester 2021 | Jan 25 – May 14, 2021 | Feb 5, 2021 | Mar 26, 2021 |
| Fall Semester 2021 | Aug 23 – Dec 10, 2021 | Sep 3, 2021 | Oct 22, 2021 |
| Spring Semester 2022 | Jan 24 – May 13, 2022 | Feb 4, 2022 | Mar 25, 2022 |

This Enrollment Agreement is legally binding when signed by the student and accepted by the University. The student’s signature on this Enrollment Agreement acknowledges that the student has been given reasonable time to read and understand it, that the student has received a written statement of the University’s refund policy, including an example of how it is applied, and that the student has received the University’s Catalog with a description of the program and all material facts concerning the University and the program, which are likely to affect the student’s decision to enroll. Immediately upon signing this Enrollment Agreement, the student will be given a copy to retain for personal records. This Enrollment Agreement and the Catalog constitute the entire agreement between the student and the University.

QUESTIONS AND COMPLAINTS

Any questions a student may have regarding this Enrollment Agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web site www.bppe.ca.gov.

**NOTICE CONCERNING TRANSFERABILITY OF CREDITS**

**AND CREDENTIALS EARNED AT OUR INSTITUTION**

The transferability of credits you earn at Vine University is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in the University’s **Master of Arts in Intercultural Studies-Missiology** program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree that you earn at this University are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at the institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Vine University to determine if your credits or degree will transfer.

THE UNIVERSITY’S AND STUDENT’S RIGHT TO CANCEL

The student has the right to cancel this Enrollment Agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. The University reserves the right to terminate the student for unsatisfactory progress, non-payment of tuition, or failure to conform to the University’s standards of conduct stated in the University’s Catalog.

CANCELLATION AND WITHDRAWAL PROCEDURES

The student may cancel this enrollment agreement or withdraw from the University and obtain a refund by submitting a written notice, dated and signed by the student, to the registrar’s office of Vine University by email.

LOANS AND RESPONSIBILITY

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur: (1) the federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan; (2) the student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

STUDENT TUITION RECOVERY FUND (STRF)

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

REFUND POLICY

Cancellation is effective on the date written notice of cancellation is sent. The University will make a refund within 30 days after the effective date. Registration and STRF fees are nonrefundable. If the notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, the University will refund 100 percent of the amount paid for tuition and refundable charges. If the student has completed more than 60 percent of the period of attendance, there will be NO refund. If the student has completed 60 percent or less of the period of attendance, the student will receive a pro-rated refund for the unused portion of the tuition and other refundable charges.

For example: If the student paid $1,260 in tuition and additional $45 in registration and services fees, and then cancels full term classes during the ninth week, the student would receive a refund up to 40 percent of the tuition and nonrefundable fees paid only, which would amount to $514.

TUITION AND FEES FOR MASTER OF ARTS DEGREE PROGRAM

Tuition and fees, set annually by the Board of Directors of the University, are subject to change without notice. The cost for each semester for the 2020-2021 academic years is as follows.

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| --- | --- | --- | --- |
|  | 3 Credits | 6 Credits | 9 Credits |
| Tuition (refundable) | $420 | $840 | $1,260 |
| Registration Fee (non-refundable) | $20 | $20 | $20 |
| Library and IT Services Fee (refundable) | $25 | $25 | $25 |
| Student Tuition Recovery Fund Fee (non-refundable) | $0 | $0 | $0 |
| **Total Cost Per Semester** | **$465** | **$885** | **$1,305** |

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, prior to signing this agreement.

**I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information included in School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.**

STUDENT’S INITIAL: \_\_\_\_\_\_\_\_\_\_\_

DISCLOSURES

The student acknowledges the following limitations of the MAISM program:

* A graduate of the degree program will not be eligible for the applicable licensure exam in California and other states.
* The MAISM is not recognized for some employment positions, including, but not limited to, positions with the State of California.

CURRENT PERIOD OF ATTENDANCE: FROM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ESTEMATED TOTAL CHARGES FOR THE ENTIRE DEGREE PROGRAM: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL CHARGES THE STUDENT IS OBLIGED TO PAY UPON ENROLLMENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- |
| **I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that cancellation and refund policies of Vine University have been clearly explained to me.** | |
| Student Signature | Date |
| University Officer’s Name and Title | |
| Officer Signature | Date |