

# **Academic Catalog**

## **2019-2020**



### **Vine University**

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# **I. INTRODUCTION**

## A MESSAGE FROM THE PRESIDENT



Dr. Chong Moo Park  
President  
Vine University

Vine University was founded in obedience of the Great Commission and in order to take part in its fulfillment. For as he had done so two thousand years ago, Jesus calls upon this generation of believers to "Go therefore and make disciples of all the nations" (Matt 28:19).

Our purpose and calling will be to make disciples of all nations, in order to glorify the Father.

In order to fulfill its mission, Vine University will strive in two mission fronts:

Vine University will strive to raise and equip the next generation of leaders and missionaries. There is yet a great need for new missionaries; equipped and trained not only spiritually and intellectually, but with practical knowledge and relevant skills. Vine University will commit its resources to continuing the research and furthering our understanding of missions and mission methodologies, at the same time better equipping current and future missionaries for more effective fieldwork.

Our promise to you is that we will be wholeheartedly committed to the fulfillment of our Lord's final calling. As Apostle Paul confessed "...and if I am being poured out as a drink offering (spendo) on the sacrifice and service of your faith, I am glad and rejoice with you all," (Phil 2:17), we will take joy in pouring of ourselves for the sake of His Name being known among all the nations.

President Chong Moo Park

# ACADEMIC CALENDAR

## Fall Semester 2019

Fall registration	Jul 19-Aug 9
Late registration	Aug 12-16
Convocation	Aug 22
First day of class	Aug 26
Last day to register	Aug 30
Last day to add/drop	Sep 13
Thanksgiving holiday	Nov 27-29
Final exam week	Dec 2-6

## Spring Semester 2020

Spring registration	Jan 2-10
Late registration	Jan 13-17
Convocation	Jan 23
First day of class	Jan 27
Last day to register	Jan 31
Last day to add/drop	Feb 14
Graduation application deadline	Feb 21
Spring break	Apr 6-10
Closing service	May 8
Final exam week	May 11-15
Commencement	June 6

## SPECIAL NOTICE

Vine University has established certain academic requirements which must be met before a degree is granted. This Catalog summarizes the total requirements which the student must presently meet before academically qualifying for a degree from Vine University. This Catalog and the requirements listed in it for any given degree do not constitute a contract between the University and its students. The contents of this Catalog may be deleted, revised, or otherwise changed at any time at the sole discretion of Vine University and its Board of Directors. (Updated August 1, 2019)

## DISCLOSURE STATEMENT

Vine University is a private, nonprofit, religious institution holding an Exempt Status with the Bureau for Private Postsecondary Education (BPPE) under the California Education Code, section 94874(e) and Title 5, California Code of Regulations, section 71395.

All prospective students are encouraged to review this Catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which will be provided to you prior to signing an enrollment agreement.

## **Questions and Complaints**

Any questions a student may have regarding this Catalog that have not been satisfactorily answered by the University may be directed to the Bureau for Private Postsecondary Education. The BPPE has a formal complaint process. A student or any member of the public may file a complaint about this institution with the BPPE by calling toll-free telephone number or by completing a complaint form, which can be obtained on the Bureau's internet website in the following:

Bureau for Private Postsecondary Education  
2535 Capitol Oaks Drive, Suite 400  
Sacramento, CA 95833  
P.O. Box 980818,  
West Sacramento, CA 95798-0818  
Phone: (916)431-6959  
Toll Free: (888) 370-7589  
Fax: (916) 263-1897  
Online: <https://www.dca.ca.gov/webapps/gencomplaint.php>

## **Statement regarding Bankruptcy**

Vine University does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, or has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

## **UNIVERSITY MISSION AND GOALS**

The mission of Vine University is to equip men and women through intellectual, professional, and spiritual development for ministry in cross-cultural contexts.

### **Institutional Goals**

- Goal 1. Graduate Education: To maintain academic excellence in graduate studies in intercultural ministries.
- Goal 2. Community of Learning and Faith: To maintain a community of learning and faith committed to the personal and spiritual development of each of its members.
- Goal 3. Empowering Organization: To maintain an organization that fulfills its mission by nurturing and empowering its personnel to fulfill their vocational goals.
- Goal 4. Responsible Stewardship: To develop and manage physical, financial, and learning resources through careful planning and proper practices.

## **INSTITUTIONAL LEARNING OUTCOMES**

- ILO 1. Spiritual Formation: Students will demonstrate a personal and spiritual maturity with competence in theological reflection.
- ILO 2. Evangelistic Communication: Students will demonstrate life-long commitment to learning and communicating the gospel of Jesus Christ in intercultural contexts.

- ILO 3. Professional Competence: Students will develop ministry and leadership skills from an intercultural perspective through careful training and supervised experience in ministry.
- ILO 4. Cultural Competence: Students will demonstrate high levels of sensitivity to cultural and ethnic diversity necessary for cross-cultural relationships and ministries.

## **THEOLOGICAL POSITIONS**

### **Statement of Faith**

1. All Scripture is given by inspiration of God and is the only infallible and inerrant rule of faith and practice (Psalm 19:7-11; 2 Tim. 3:16-17; II Peter 1:1-21).
2. There is one true and living God revealed to us in Three Persons, Father, Son and Holy Spirit, equal in power and glory. God is infinite, eternal, and unchangeable, in His being, wisdom, power, holiness, justice, goodness, truth, and love (Gen. 1:1; John 10:30; John 4:24).
3. The Lord Jesus Christ is the Eternal and Incarnate Son of God and the only Savior of sinners. He was conceived of the Holy Spirit, born of the Virgin Mary, and unites in His Person true Deity and perfect humanity (John 1:1-4; John 14:9; Isaiah 7:14; 9:6; Matt. 1:18-25).
4. The substitutionary and vicarious death of Christ on the Cross provided a perfect propitiation for the sins of the world and "through faith in His blood the value of His redemptive work is created for the believer" (Hebrews 2:9; John 6:44-69; John 3:1-18; Romans 3:25).
5. Christ arose in a literal, bodily resurrection, and His present work in heaven is as Mediator, Advocate and High Priest. Christ will come again to earth in His personal return (Acts 2:32-36; I Tim. 2:5; Heb. 9:24; I Cor. 15:12-58; Acts 1:10-11; John 14:1-4; I Thess. 4:15-18).
6. The Holy Spirit, proceeding forth from the Father and the Son, possesses full Deity and personality. He abides in the church and indwells all true believers of that church for their instruction, guidance and comfort (Acts 2; 4: 7-37; Rom. 8:1-17).
7. Men are justified by faith in Jesus Christ alone. Those who are justified are also regenerated and made partakers of the Divine nature (John 3:16; 5:25; Romans 5:1-2; 8:15-17; 10:9-10).
8. The justified and regenerated are called to a life of separation from sinful and worldly practices and to the service of God and the maintenance of good works (Matt. 16:24; 19:21; Mark 10:21; Rom. 12:1; II Cor. 6: 15-17).
9. The true church consists of all those who have been born from above and united to Christ, and are therefore members of that spiritual body of which the risen Christ is the Head (I Cor. 12:12-15; I Thess. 4:13-18).
10. The sacraments instituted by Christ are baptism, administered with water in the name of the Trinity, and Holy Communion, observed as a remembrance of His death and a fellowship with Christ and His church (Matthew 28: 18-20; I Cor. 11:17-34).
11. All men are sinful by nature and practice and are eternally lost apart from the saving grace of the Lord Jesus Christ (Rom. 3:10-26; 6:23; John 16:8; I Cor. 3:16-17).
12. The dead shall receive a reward when they are resurrected at the judgment day. Believers will go into eternal blessedness and the devil and all unbelievers into eternal suffering (Isaiah 14: 12-17; John 8:44; 14:1-5; Revelation 20:22).

### **Teaching and Biblical Truth**

As a theological institution Vine University is committed to providing a nurturing Christian atmosphere for



promoting spiritual formation, academic competence, theological reflection, and vocational preparation. In the pursuit of truth, individuals are encouraged to integrate Christian thought into all fields of inquiry. In teaching the faculty seek to contribute to the development of a Christian worldview for their students. Though they adhere to the Statement of Faith, they seek to represent diverse views on theological and moral issues fairly, so that students can decide for themselves in an academic culture.

## **AUTHORIZATION AND INTEGRITY**

### **State Authorization**

Vine University, a private, nonprofit, religious institution, received the Exempt Status from the California Bureau for Private Postsecondary Education (BPPE). In accordance with the requirements of section 94874(e) of the California Education Code, Vine University offers the following degrees:

- Master of Arts in Intercultural Studies
- Doctor of Intercultural Studies

Vine University does not have an institutional approval to operate from the California Bureau for Private Postsecondary Education (BPPE). Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.

### **Accreditation**

Vine University or any of its degree programs is not accredited by an accrediting agency recognized by USDE. Although there is no applicable licensure exam in California or other states to become a minister or missionary, a degree program that is unaccredited or a degree from an unaccredited institution is not recognized for some employment positions, including, but not limited to, positions with the State of California. A student enrolled in an unaccredited institution is not eligible for federal student aid.

### **Statement of Integrity**

As a community of learning and faith, Vine University is committed to institutional integrity in all aspects of the university. The University demonstrates its integrity by

- Carrying out its educational objectives and programs and its institutional activities in conformity with its mission and vision.
- Striving to treat students, faculty, administrators, and staff according to the established ethical guidelines.
- Being good stewards of human, financial, and other resources.
- Pursuing honesty and transparency in its relationships with accrediting and governmental agencies.

## **UNIVERSITY CAMPUS**

Vine University is located near Los Angeles Koreatown at 2120 W. 8<sup>th</sup> St. Suite 270, Los Angeles, California 90057. Our campus is housed on the second floor of a multi-story commercial building with ample parking spaces. Our facilities include classrooms, administrative and faculty offices, a library, a

chapel, and a common area. Our classes will be held at

2120 W. 8th St. Suite 270  
Los Angeles, CA 90057  
Telephone: (213) 378-0433  
Website: [www.vine.ac](http://www.vine.ac)  
Email: [admissions@vine.ac](mailto:admissions@vine.ac)

## **LIBRARY SERVICES**

The Vine University Library provides educational, cultural and information services and resources to the students and faculty. Its primary mission is to support and supplement classroom and independent learning; facilitate student and faculty research; and provide students with lifelong skills in identifying, locating, evaluating and synchronizing information.

### **Library Collections**

The Vine University Library has a physical collection containing 18,000 volumes, of which over 10,000 are Theological books, over 4,000 Bible Commentaries, over 3,000 bound periodical volumes and over 1,000 volumes are international books in Korean Language.

### **Access & Lending Policies**

Persons associated with Vine University, students, faculty and staff members have borrowing privileges. All borrowers must present a student ID or ID to the librarian and fill out the check-out form to check out books. Vine University students, faculty and staff can check out up to five books for three weeks. All other VU library patrons may check out up to two books for one week. The overdue fine for circulating books is \$.10 cents a day for each book. Renewals can be made only one time for one week only unless another patron requests them. Lost or severely damaged books will be charged a minimum of \$15.00 or the actual price for a replacement, whichever is greater.

### **Library Hours**

8:00AM – 3:00PM Mon thru Fri

## **II. STUDENT LIFE**

## **STANDARDS OF CONDUCT**

It is assumed that each student who enrolls at Vine University will be in accord with the school's aims and will cooperate in furthering these purposes by adhering to the regulations governing student behavior. Vine University expects all of its students and employees to abide by the highest standards of moral and ethical behavior in harmony with its Christian philosophy and purposes.

Vine University reserves the right to refuse admittance to or to suspend any person who violates principles. Furnishing false information to the school with prior knowledge, forgery, alterations, or misuse of any Vine University documents are violations of these principles.

## **DISCIPLINE**

A student violating any regulation of Vine University intentionally and continuously will be disciplined. Any student whose GPA is below 2.0 on the 4.0 scale will be placed on probation. Any student whose moral conduct violates Christian principles will be disciplined. This includes, but is not limited to: cheating, plagiarism, drunkenness, sexual assault, physical violence, adultery, homosexual conduct, and stealing. Discipline will be administered through the Student Discipline Committee.

There are four categories of discipline: warning, probation, suspension, and dismissal. Appropriate demonstration of Christian character is a requirement for graduation.

## **SEXUAL HARASSMENT**

The Vine University is committed to providing a safe learning and working environment. In keeping with this commitment, the school prohibits unlawful harassment including sexual harassment by any of its employees, students, staff, faculty, or anyone conducting business on University premises. Sexual harassment is defined as any unwelcome or unsolicited attention of a sexual nature, including but not limited to verbal, physical, or visual contact.

Any person who observes or is subject to an act of sexual harassment should report it immediately to the nearest faculty or staff member, who will notify the Dean of Students. Confidentiality is required in order to protect all parties involved. Appropriate disciplinary action will be taken for students, faculty members, or staff members accused of sexual harassment.

## **STUDENT ORIENTATION**

Vine University offers orientation each semester for new and continuing students to provide information. Details concerning registration policies, library procedures, academic advisement, school policies, and student government are presented during orientation. Orientation is required for all new students.

## **STUDENT LEADERSHIP**

Comprised of students elected annually by the student body, the Student Council promotes students' interests and conducts activities which directly relate to student life. For example, the Student Council

nominates students to serve on various faculty/student committees, presents the needs and desires of students to the school, and organizes social events for fellowship during the school year.

## **WORSHIP AND SPIRITUAL LIFE**

Students at Vine University enjoy a variety of opportunities to enhance their spiritual development. It is expected that all students will regularly attend and be involved in a local church.

There are chapel services for students every Tuesday and Thursday on campus. Online chapel service is available for Vine University students studying from distance.

Students who want to register for online student chapel must contact the Distance Education Coordinator and register. Chapel services feature worship, as well as messages by members of the faculty and other Christian leaders. All students are expected to attend chapel. In addition, to assist in the spiritual nurturing of the student body, the Student Government Council arranges the Mountain Prayer Meeting during each semester.

The worship services and other spiritual nurture opportunities are intended to complement the instruction and spiritual growth students receive in the classroom.

## **ACADEMIC ADVISEMENT**

Before students register for courses, the University requires all students to receive academic advisement. Students are assigned to a faculty advisor before registration and the advisor must approve a student's proposed registration before they can be formally registered.

## **COMPLAINTS PROCEDURES**

Members of the Vine University community may bring complaints or concerns about harassing or discriminatory behavior to the academic dean. The University may seek informal resolution when it receives allegations of unlawful discrimination or harassment. If an informal resolution does not result, a formal process may be initiated by submitting a complaint or grievance to the dean. Initially, concerns may be communicated orally; however, they should be submitted in writing before any formal review takes place. The written complaint should specify the University policy violated and all relevant factual details.

1. The dean shall read the complaint, and if it warrants further investigation, then a copy of the complaint should be forwarded to the person against whom the complaint is made ("respondent"). If the allegations would not constitute a violation of a policy, then the dean should inform the grievant in writing that the allegations are not subject to further investigation.
2. The respondent shall be given 14 calendar days from receipt of the complaint to return a written response to the dean, who then shall initiate a reasonable investigation into the matter. The investigation may include meeting with the parties, talking with witnesses, and reviewing any supporting documents. A grievant may elect to withdraw a formal complaint at any time; however, the university reserves the right to investigate all complaints in order to protect the interests of the University and its community.

3. Within a reasonable time, the dean shall make a decision based on the formal complaint, response, and any other relevant information. This decision shall be in writing and shall consist of factual findings, conclusions, and a remedy if one is appropriate. All parties shall receive a copy of the decision.
4. Any party may submit a written request for appeal of the decision to the president of the University within 14 calendar days from receipt of the decision. The request for appeal must specifically set forth all grounds for appeal. The non-appealing party must be given the opportunity to respond in writing to the request for appeal. Within a reasonable time, the president shall make a decision based on the complaint, response, decision, request for appeal, any response to the appeal, and any meeting the president held in regard to the appeal. The decision of the president shall be final. All parties shall receive a copy of the president's decision.
5. All written decisions made and materials produced in a grievance conducted under this procedure shall be retained by the academic dean for at least two years from the date that the final decision was issued.

If the student believes that the complaints have not been satisfactorily resolved by the institution, the student may contact the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

## **PLACEMENT SERVICES**

Information concerning employment opportunities and referral services is available in the office of the Dean of Students. Vine University will provide introductory letters to local churches and Mission Organizations. The University makes every effort to assist students by keeping these postings current. However the University cannot promise or guarantee employment.

## **HOUSING**

Vine University does not currently provide any dormitory facilities. There are plenty of apartments for rental in 10 mile radius from the University. The monthly rent amount starts around \$800 for studio or one bedroom apartment. Limited assistance will be provided in finding housing services near the area should the students require it.

### **III. ADMISSION AND REGISTRATION**

# **ADMISSIONS**

## **Statement of Compliance**

Vine University complies with the provisions of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

Vine University seeks a diverse student body. Everyone has equal opportunity and access to Vine University's educational programs and activities. The school does not discriminate on the basis of race, color, age, sex, physical condition, or national origin. Non-discriminatory policies apply to the admissions policy, educational programs, employment, and all other activities that Vine University provides.

## **Prospective Students**

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

## **Academic Qualifications**

Students who apply for the degrees in Graduate Studies must hold a four-year college degree or its academic equivalent. Students who apply for the Doctoral degrees must hold a conferred Master's degree from an accredited academic institution or its academic equivalent. The University does not accept passage of ability to benefit (ATB) test as a high school equivalent. The University does not offer a challenge examination as an entrance exam.

# **APPLICATION PROCEDURES**

Vine's academic programs are open to all Christians who meet the standard requirements for admissions. Vine University admits only qualified students and persons who are committed to Jesus Christ. However, Vine University does not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of educational policies, admission policies, scholarships, or any other programs or activities.

The following documents must be included in the application process.

1. The application form and a non-refundable application fee (\$50.00);
2. Official transcripts from all post-secondary educational institutions attended;
3. Two letters of recommendation;
4. A statement of the applicant's Christian faith;

The application form and other materials can be obtained from the admissions office. They may be requested by phone, mail, or downloaded via the Vine University home page.

The mailing address and phone/ fax numbers are:

Vine University Admissions Office  
14253 Erwin Street, Van Nuys, California 91401, USA  
Office (818) 781-1515 | Fax (818) 781-1519  
E-mail: [admissions@vine.ac](mailto:admissions@vine.ac)



## **Language Proficiency**

All applicants are expected to participate in an interview with an Admissions representative prior to a decision on the application. Since instructions are offered in English and Korean, an applicant must prove her/his language proficiency in either language. Acceptable minimum documentation of proficiency for Korean is a High School diploma or its equivalent from Republic of Korea. Acceptable minimum documentation of proficiency for English is a High School diploma, GED or passage of the California high school proficiency exam or a minimum score of 500 on the TOEFL exam.

## **Personal Interview**

Each new student will have the opportunity for a personal interview with the president of Vine University during the orientation. For the student, this is an opportunity to meet the president of the school and be encouraged and prayed over as the student embarks on post-secondary education.

## **Foreign Students and Visas**

Currently, Vine University is not authorized by the U.S. Government to issue the I-20 form for visas from foreign countries. Therefore, Visa Sponsorship is unavailable. No English language service is provided.

# **TRANSFERS**

## **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

The transferability of credits you earn at Vine University is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree or diploma you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the credits, degree or diploma that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Vine University to determine if your credits, degree or diploma will transfer.

### **Transfer from Accredited Schools**

Vine University accepts transfer credits from accredited institutions and its academic equivalent. Accredited means that the school is listed as accredited in the current issue of Accredited Institutions of Post-secondary Education published by the Council on Higher Education Accreditation or approved by the Ministry of Education of Korea. If a degree student desires to transfer credit from another post-secondary school to Vine University, an official transcript stating the courses and grades must be submitted to the Director of Admissions prior to acceptance.

Students may transfer from accredited Schools to Vine University as following:

- Master of Arts in Intercultural Studies students can receive no more than 20% (percent) of graduate semester units or the equivalent in other units awarded by another institution may be

transferred for credit toward a Master's degree. An institution may accept transfer credits only from the institutions of higher learning described in above section 1.

- Doctor of Intercultural Studies students can receive no more than 30 graduate semester credits awarded by another institution may be credited toward the degree. This subdivision does not apply to graduate programs that lead to a profession or an occupation requiring state licensure where the licensing agency has a regulation permitting a different standard.

## **PRIOR EXPERIENTIAL LEARNING**

1. Vine University may grant credit to a student for prior experiential learning only if: the prior learning is equivalent to a college or university level of learning; the learning experience demonstrates a balance between theory and practice and; the credit awarded for the prior learning experience directly relates to the student's degree program and is applied in satisfaction of some of the degree requirements.
2. Each college level learning experience for which credit is sought shall be documented by the student in writing.
3. Each college level learning experience shall be evaluated by faculty qualified in that specific subject area who shall ascertain (i) to what college or university level learning the student's prior experience is equivalent and (ii) how many credits toward a degree may be granted for that experience.
4. The faculty evaluating the prior learning shall prepare a written report indicating the following: the documents in the student's record on which the faculty member relied in determining the nature of the student's prior experience; the bases for determining that the prior experience is equivalent to college or university level learning and demonstrates a balance between theory and practice; and the bases for determining to what college or university level the experience is equivalent and the proper number of credits to be awarded toward the degree for that experience.
5. VU shall designate at least one administrator to be responsible for the review of faculty determinations regarding the award of credit for prior experiential learning. The administrator shall document VUs periodic review of faculty evaluations to assure that the faculty's written evaluations and awards of credit comply with this section.
6. The amount of credit awarded for prior experiential learning shall not be related to the amount charged to the student for the assessment process.
7. Of the first 30 semester credits awarded a student in a graduate program, no more than 6 semester credits may be awarded for prior experiential learning. Of the second 30 semester credits (i.e., credits 31 to 60) awarded a student in a graduate program, no more than 3 semester credits may be awarded for prior experiential learning. No credit for experiential learning may be awarded after a student has obtained 60 semester credits in a graduate program.

It is the responsibility of the student desiring the transfer of credit from a non-accredited institution to provide Vine University with academic catalogs of the attended institutions and syllabi of each course to be considered for transfer.

Vine University has not entered into an articulation or transfer agreement with any other college or university.

# **REGISTRATION**

## **Enrollment Agreement**

The enrollment agreement shall be signed by the student and by an authorized employee of the institution. Students get a copy of school's policy relative to providing the enrollment agreement, disclosures and statements to students.

## **Registration Guidelines**

Students are to register in person or through online registration website during the scheduled registration days specified on the Academic Calendar.

Students will receive credit only for those courses for which they are formally registered.

No registration is complete until tuition and fees have been paid or a satisfactory arrangement has been made with the registrar's office.

Registration opens two weeks before a new semester. Within the preceding two months, current students receive class schedules and registration information by mail. They are to compare the new class schedules with their Student Progress Worksheets (see below).

After deciding the courses in which to enroll, and during the two-week registration period, a student is to meet with the Academic Dean (or the Dean of Administration) for academic counseling.

# **CHANGES**

## **Add/Drops**

After the first day of class, a \$20 late registration fee will be charged. Registered students may drop or add classes during the first and second week of the semester. During the weeks, a \$10 fee will be charged for dropping or adding each course. Thus, dropping or adding two classes would incur a charge of \$20.

However, replacing a class (i.e. dropping one and adding one) will only incur a fee of \$10. After two weeks, no new classes can be added.

## **Cancellation**

Student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. The notice of cancellation shall be in writing and submitted directly to the Registrar Office. The cancellation date will be determined by the postmark on written notification, or the date said information is delivered in person.

## **Withdrawal**

To withdraw officially from the institution, a student is required to complete the following procedure:

1. Procure a Withdrawal Form from the Registrar's Office
2. Complete the form, furnishing the required signatures
3. Return the completed form to the Registrar's Office

Upon complying with this procedure, the student may be entitled to a refund based upon the institutional refund policy. The official date of withdrawal is the date the Registrar receives the completed form.

Unofficial withdrawals encompass all other withdrawals where official notification is not provided to VU. For these unofficial withdrawals, the withdrawal date is the midpoint of the payment period or the last date of an academically related activity in which the student participated.

In the event that you failed to return from the approved leave of absence, the effective withdrawal date shall be the last date of recorded attendance. The date of the determination of withdrawal will be the scheduled date of return from LOA. If a student on an approved LOA notifies VU that he or she will not be returning, the date of withdrawal determination is the earlier of the scheduled date of return from LOA or the date the student notifies GMU that the student will not return.

## **LEAVE OF ABSENCE**

Inactive students are those who have requested and been granted a Leave of Absence from the program. A Leave of Absence may be granted upon petition for change of status if there is deemed sufficient reason for interrupting the program and intention to return to the program.

A Leave of Absence must be renewed by petition each semester and may not exceed 180 days in any 12-month period. Failure to properly withdraw will result in the student not being allowed to re-enroll in the future or to receive proper refunds.

A Leave of Absence longer than 180 days will require withdrawal from the program and a petition for readmission if the student later wishes to regain active status.

## **STUDENT RECORDS**

Vine University recognizes the need to maintain the confidentiality of student records. Thus, Vine University observes the Family Educational Rights and Privacy Act of 1974. No one except administrative personnel and faculty are given access to student records.

Vine University does not release educational records to non-school employees without the prior written consent of the student. With few exceptions, such as external references which students may have waived their right to see, students may review their educational records upon request. Access is granted upon submission of written request to the Registrar.

Students are entitled to copies of all records to which they have access. Students need to contact Registrar office to obtain a copy of their records or transcript. Students have the right, under established procedures, to challenge the factual accuracy of their records if they should believe there are discrepancies. Such challenges should be presented to the Academic Dean in writing.

Students' academic transcripts are maintained indefinitely. All other students' information is maintained for at least 6 years after the student's graduation or withdrawal.

## **IV. ACADEMIC POLICIES**

## **ACADEMIC CREDIT**

### **Semester Credit System**

The school operates on a traditional semester calendar. There are two semesters in the academic year that occur from August to May. The Fall Semester usually starts the in last week of August and ends in December. The Spring Semester usually starts the in last week of January and ends in May. During the academic year each semester is 16 weeks in length (15 weeks of class plus a week for examinations). The Summer and Winter sessions are one-week intensive courses.

### **Credit Hour Policy**

A single credit hour at the undergraduate level represents a minimum of three hours (50 minutes per hour) of substantive learning time per week over the course of a fifteen-week semester. Terms or courses shorter than 15 weeks adjust the distribution of the substantive learning time yet still represent the same total number of substantive learning hours.

A single credit hour at both the graduate and doctoral level represents a minimum of four hours (50 minutes per hour) of substantive learning time per week over the course of a fifteen-week semester. Terms or courses shorter than 15 weeks adjust the distribution of the substantive learning time yet still represent the same total number of substantive learning hours.

A "substantive learning hour" is the equivalent of 50 minutes of faculty-student interaction, classroom instruction, online or distributed learning, appropriate experiential learning, and/or studying, writing, reading, or research.

### **Academic Load**

The minimum full time load is 9 credits for those in graduate degree programs. Those carrying less than the full time load but 7 or more credits are considered three-quarter time. Graduate students with 5 or more credits are considered half time students. And, graduate students carrying less than 5 credits are normally considered less than half time.

The minimum full time load is 6 credits for those in doctoral degree programs. Those carrying 5 credits are considered three-quarter time. Doctoral students in these programs carrying 3 or more credits are considered half time. And, those carrying less than 3 credits are normally considered less than half time. Doctoral students can be considered full time for a maximum of two to four semesters in the dissertation phase of their program depending on their program.

A student is normally permitted to carry a maximum of 12 credits each semester. Without the advisor's approval, a student may not carry over 12 credits in any semester.

## **GRADING**

Vine University utilizes letter grades. Grades are reported to students in writing from the Registrar's Office. The following standards/criteria are assigned to the letter grades given by the university:

Grade	Scores	Grade Point
A	96+	4.00
A-	90-95	3.70
B+	87-90	3.30
B	83-86	3.00
B-	80-82	2.70
C+	77-79	2.30
C	73-76	2.00
C-	70-72	1.70
D	60-69	1.00
F	59 or less	0.00

P	Pass
NC	No Credit
IN	Incomplete
W	Withdrawal
AU	Audit
NR	No Report
UW	Unofficial Withdrawal

Vine Mission University policy does not allow for rounding up decimals when computing the GPA. When GPA is recorded, it is truncated at the second decimal.

### **Repeated Courses**

If a student receives a failing grade, that grade will remain on the student's permanent record. However, the course may be repeated. All grades become a permanent part of the student's academic history. Both grades remain (or are shown) on the permanent record. If the course is retaken, the new grade will be calculated into the student's grade point average (G.P.A). The credits are counted only once. The student must notify the Office of the Registrar when repeating a course and must submit a petition to repeat the course. The student must pay the current tuition to retake the course.

### **Incomplete Policy**

Sometimes, a student discovers that they are unable to finish their requirements for a course or courses during a semester. Life can present us with problems that we have no way of foreseeing or planning for. In these situations, a student may need extra time to complete their course requirements. If a student needs extra time to complete their course work, Vine University has devised a way to help individual students work through these problems. Please be sure to follow the procedures correctly:

First, students need to obtain permission for an incomplete from the Dean of Academic Affairs. Then, students must obtain approval from the instructor. A student should not assume that he/she will be given an incomplete for a course just because he/she chooses not to complete the assignments, tests or quizzes. Instructors will assign grades based on submitted work if students have not been granted an official incomplete from the Dean of Academic Affairs office. Students who have been given an incomplete will not receive credit for the course until work is completed.

### **Auditing**

Regularly matriculated students as well as those not enrolled in the school may audit a course upon the written permission of the Dean of Academic Affairs. An application to audit must be submitted and tuition must be paid before auditing. Credit is not given for audited courses. There are no scholarships available for auditing students. The fee for auditing a course is  $\frac{1}{3}$  of the regular tuition. For Vine University alumni, the audit fee is \$100 per course.

## **Class Attendance**

Class attendance is required for residence students and international students. If a student has an excessive number of unexcused absences in a class, the instructor may lower their grade accordingly. A student who misses more than 30% of class sessions for any reason may be dropped from a course without credit and a grade of "F" recorded.

## **GRADUATION**

### **Time Limits for Completion of Degree**

All courses and examination requirements must be completed within six years for the M.A., six years for the Doctorate beginning from the date of the student's first registration at Vine University. An extension may be granted for special circumstances.

### **Requirements for Graduation**

In addition to the regulations outlined under the sections dealing with degree requirements in this catalogue, a grade point average of 2.0 or above is required for graduation with the bachelor's degree, 2.5 or above for the master's degrees, and 3.0 for the Doctorate. Students must fulfill all financial obligations to Vine University and file a petition to graduate before the middle of February in order to be eligible to receive a degree in June. A graduate thesis for all master's degree levels is required.

### **Thesis**

M.A. students must write a thesis for graduation.

Students need to follow three steps for the approval of the thesis:

1. the approval of the subject by the advisor,
2. the approval of the outline and prospectus by the advisor, and
3. the approval of the first draft and following drafts by the Thesis Committee.

Two readers will be assigned to read each thesis for evaluation.

### **Application for Graduation**

Students must file their applications and pay their graduation fee at the time of enrollment for their last semester of study. All financial accounts must be in satisfactory order before a student is permitted to graduate. Students are expected to be present for graduation. Graduation in absentia will be permitted only by special approval of the Chief Academic Officer in response to a written request that cites acceptable reasons.

### **Academic Probation**

To remain in acceptable academic standing, an undergraduate student must maintain a cumulative GPA of 2.0 for their course work taken at Vine University. Vine University graduate students must maintain a cumulative GPA of 2.5 or higher. The school will notify the student in writing when their cumulative GPA is below 2.0 (2.5 for graduate students) and place the student on academic probation for two semesters. Academic probation will be recorded on the student's permanent academic record.



Students on academic probation are limited to a course load of 12 credits (9 credits for graduate students) or fewer.

A student failing to attain the minimum GPA during the probationary period may be dismissed. If the student remains on probation for two consecutive semesters the student may be dismissed from Vine University.

Incoming students may be admitted on academic probation for several reasons:

1. The student's High School or undergraduate GPA was below the admission standard.
2. The student's baccalaureate degree was granted from a non-accredited institution. In such cases, the probationary status maybe removed after the completion of 12 credit hours of satisfactory work as compared to the required GPA for acceptable academic standing.

If the student raises their cumulative GPA above the minimum requirement during the probation period, he/she will be removed from probation and it will be recorded on student's academic record.

## **ACADEMIC PROGRESS**

### **Dismissal**

The institution reserves the right to dismiss any student failing to make satisfactory academic progress towards his/her program, who violates academic honesty standards or the school's lifestyle policy, and /or fails to meet his/her financial obligations.

### **Appeals**

If a student is dismissed for failure to meet academic standards, the student may appeal to the Academic Committee for readmission. The student must show that there were exceptional circumstances involved and provide evidence indicating that he or she can remove the GPA deficiency within one semester.

### **Academic Integrity Commitment**

The maintenance of academic integrity and quality education is the responsibility of each student at Vine University. Cheating or plagiarism in connection with an academic program is an offense for which a student may be expelled, suspended, or given a less-severe disciplinary action. Academic dishonesty is a serious offense which diminishes the quality of scholarship and defrauds those who depend upon the integrity of the educational system. Academic dishonesty includes:

1. Cheating: Intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise.
  - (a) Students completing any examination should assume that external assistance (e.g., Books, notes, calculators, conversations with others) is prohibited unless specifically authorized by the instructor.
  - (b) Students may not allow others to conduct research or prepare any work for them without advance authorization from the instructor.
  - (c) Substantial portions of the same academic work may not be submitted for credit in more than one course without authorization.
2. Fabrication: Intentional falsification or invention of any information or citation in an academic

exercise.

3. Facilitation of academic dishonesty: Intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty.
4. Plagiarism: Intentionally or knowingly representing the words, ideas, or work of another as one's own in any academic exercise.

## **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACTS (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.
2. The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
3. The right to provide written consent before the University discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent. "Directory Information" however, is generally available to third parties unless otherwise requested by the student.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5901

### **Directory Information Public Notice**

Under the standard protection of FERPA, a signed consent of release is necessary for the release of any "Non-Directory Information." Certain information designated as "Directory Information" may be disclosed without the consent or knowledge of the student unless the student has notified Vine University in advance that such information is not to be released (see below). "Directory Information" at Vine University is defined as:

- Photo
- Name
- Telephone Listing
- E-Mail Address
- Date and Place of Birth
- Major Field of Study
- Student Status (e.g. Enrolled, Withdrawn, Graduated, etc.)
- Dates of Attendance
- Degrees and Awards Received

## **V. FINANCIAL INFORMATION**

## TUITIONS AND FEES

### Payment of Tuitions and Fees

All tuition and fees are mandatory and are subject to change without prior notice. These fees will be changed at any time by the decision of administration committee.

Application & Registration Fee <b>(Non-Refundable)</b>	Application (non-refundable): \$ 50.00 Registration Fee (non-refundable): \$ 20.00 Late Registration Fee (non-refundable): \$ 10.00	
<b>STRF (Non-Refundable)</b>	Assessment Fees: Zero (\$0) per \$1.000 of institutional charges	For Eligible Students Only
Other Services Fees	Certificates/Transcripts Fee(per copy): \$ 20.00 Returned check/Denied credit card: \$ 25.00 Library guest card, Student ID card fee: \$ 25.00 Graduation Fee / Master: \$ 200.00 / Doctoral: \$ 300.00 Master's Thesis Fee: \$ 500.00 Doctoral Dissertation Fee: \$ 600.00	Other Services Fees are not refundable upon the completion of requests.
Refundable Fees (per credit)	Master's Program: \$ 140.00 Doctorate Program: \$ 240.00 Audit: 1/3 of tuition Audit for VU Alumni (per course): \$ 100.00	

### Total Estimated Tuition

Students must carefully calculate their financial resources and costs in allocating and assessing the tuitions, fees and associated expenses at Vine University. The following is the estimation of the average cost for a fulltime student during the academic year. These fees will be changed at any time by the decision of administration committee.

PROGRAMS	TOTAL ESTIMATED CHARGES FOR PER SEMESTER	TOTAL ESTIMATED CHARGES FOR ENTIRE PROGRAM
<b>Master of Arts in Intercultural Studies - Missiology (MAISM)</b>	Total Units required to complete the academic year: 21 (based on 10.5 units per semester) <u>Total Estimated Expenses for per Semester: \$2,070.00</u> Tuition & Fees: \$1,470.00 Books & Supplies: \$600.00	<u>Total Units required to complete the program: 42</u> <u>Total Estimated Expenses for Entire Programs: \$8,980.00</u> Tuition & Fees: \$5,880.00 Books & Supplies: \$2,400.00 Master's Thesis Fee: \$500.00 Graduation Fee: \$200.00
<b>Doctor of Intercultural Studies - Missiology (DISM)</b>	Total Units required to complete the academic year: 21 (based on 10.5 units per semester) <u>Total Estimated Expenses for per Semester: \$ 3,220.00</u> Tuition & Fees: \$2,520.00 Books & Supplies: \$700.00	<u>Total Units required to complete the program: 62</u> <u>Total Estimated Expenses for Entire Programs: \$19,980.00</u> Tuition & Fees: \$14,880.00 Books & Supplies: \$4,200.00 Doctoral Dissertation Fee: \$ 600.00 Graduation Fee: \$300.00

Students can request transcript for transferring credits earned in Vine University. They can visit and get counseling for transferring. The transcript will be issued to the student or the institution the students desired to transfer in. There is a fee for issuing transcripts as described above.

The fee must accompany the transcript request. The fee is charged for the research of student records and is not refundable when a transcript is withheld. A transcript will not be issued to, or on behalf of any individual who has a past due financial obligation to the institution until such obligation has been cleared. Other fees are not refundable once the request or the work has been done.

### **Personal Checks**

All personal checks submitted for any payment to the University for any charge or payment will have your student ID number written on them. If you prefer not to have your ID number written on your check, please submit your payment by cashier's check, money order or when appropriate (other than "mail-in" payments) in cash. University staff will write student ID numbers on checks where a student has not already done so.

### **Refunds-Overpayment**

Payments to student accounts which result in a credit balance will be refunded upon request, or in accordance with cash management regulations as required by federal regulations for students having federal aid. Requests for adjustments to charges must be made within four months from the date of the student's statement on which the charge first appears.

## **REFUND POLICY**

After the cancellation period, the institution provides a pro rata refund of ALL funds paid for tuition charges to students who have completed 60 percent or less of the period of attendance. Once more than 60 percent of the enrollment period in the entire course has incurred (including absences), there will be no refund to the student.

Application, Registration Fee, and STRF fees are non-refundable items. Books, supplies and any other items issued and received by the student would not be returnable. Once received by the student it will belong to the student and will represent a liability to the student.

If you cancel the agreement, the school will refund any money that you paid, less any deduction for registration fee and other fees. If you withdraw from school after the cancellation period, the refund policy described above will apply. If the amount that you have paid is more than the amount that you owe for the time you attended, then a refund will be made within 45 days of the official withdrawal date. If the amount that you owe is more than the amount that you have already paid, then you will have to arrange with the institution to pay that balance. Official withdrawal date is on the student's notification or school's determination.

## **STUDENT TUITION RECOVERY FUND**

California state law requires that upon enrollment a fee shall be assessed in relation to the cost of tuition (education Code 94343). These fees support the Student Tuition Recovery Fund (STRF), established by

the California Legislature to reimburse students who might otherwise experience a financial loss as a result of an untimely school closure. Institutional participation is mandatory. It is important that enrollees keep a copy of any enrollment agreement, contract, or application to document enrollment; tuition receipts or canceled checks to document the total amount of tuition paid; and records which will show the percentage of the course that has been completed. Such records would substantiate a claim for reimbursement from the STRF, which, in order to be considered, must be filed within 60 days following school closure.

Student Tuition Recovery Fund (STRF) is a non-refundable charge.

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies;

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of Act.

For further information or instructions, students should contact:

**Bureau for Private Postsecondary Education**

2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833

Tel. (916) 431-6959

Fax. (916) 263-1897

## **SCHOLARSHIP INFORMATION**

Students cannot be awarded more than one scholarship per semester except in the case of a student employment scholarship. Scholarships are awarded at the beginning of each semester and recipients will receive the credit for the amount of the scholarship toward their tuition. The total scholarship cannot exceed the tuition that the student should pay.

### **Types of scholarships**

1. President Scholarship:

This scholarship of full tuition for each regular semester is awarded to each of the undergraduate and graduate students who achieved the highest GPA in the previous semester. In order to qualify, he/she must be a full-time student with a complete student file.

2. Vine Academic Scholarship:

All applicants for scholarships must attain a 2.5 GPA or higher in the previous semester. Students desiring to receive financial assistance must submit a scholarship application at the time of registration each semester. The application is supplied at registration or can be obtained at the administrative office.

### **Scholarship Committee**

The Scholarship Committee consists of President (Chair), Chief Academic Officer, Dean of Students, CFO and Financial Aid Office and has the task of screening the awarding of scholarships, fundraising, and managing scholarship funds.

## **FEDERAL STUDENT AID**

Vine University does not participate in federal and state financial aid or loan programs.

If you obtain a loan to pay for an educational program, you will have to repay the full amount of the loan plus interest, less the amount of any refund. If you receive federal student financial aid funds, you are entitled to refund of the money not paid from federal financial aid funds.

## **VI. ACADEMIC PROGRAMS**



## **SPECIAL NOTICE**

Vine University maintains the Exempt Status from the California Bureau for Private Postsecondary Education (BPPE) in accordance with the requirements of section 94874(e) of the California Education Code, currently offering two degree programs:

- Master of Arts in Intercultural Studies - Missiology
- Doctor of Intercultural Studies - Missiology

Vine University does not have an institutional approval to operate from the California Bureau for Private Postsecondary Education (BPPE). Vine University or any of its degree programs is not accredited by an accrediting agency recognized by USDE.

## **M.A. IN INTERCULTURAL STUDIES – MISSIOLOGY (MAISM)**

### **Purpose of MAISM Program**

The purpose of Master of Arts in Intercultural Studies - Missiology (MAISM) is to equip students for a variety of Christian ministries in cross-cultural contexts, enabling them to be competent in leadership and communication with intercultural sensitivity.

### **Program Goals**

The MAISM program seeks to develop students with varied levels of cross-cultural exposure by

- emphasizing both scholarship and praxis.
- providing foundational knowledge and skills to pursue advanced studies or research.
- nurturing commitment to pursue ministry in global context.

### **Program Learning Outcomes**

Students will have demonstrated

- a firm understanding of the mission of God and the ministries of the global church.
- a clear understanding of the gospel of Jesus Christ from an intercultural perspective.
- sensitivity to cultural and ethnic diversity for building relationships and for ministry.
- an advanced level of competence in communication and leadership in diverse intercultural settings.
- a personal and spiritual development with competence in theological reflection.
- commitment and capacities to pursue professional vocations that engage the mission of God globally.

### **Method of Instruction**

Classes incorporate lectures, instructional work in class, demonstrations, one-on-one tutorials, library research, and comprehensive examinations on the Bible. Except for internships and field trips, all instruction is conducted in a classroom setting.

# **MAISM PROGRAM REQUIREMENTS**

## **Program Admission Requirements**

- Possession of a Bachelor's degree from a BPPE approved or accredited institution or an international institution whose degrees are equivalent to a Bachelor degree earned at a BPPE approved or accredited institution. Equivalency will be determined using standards established by the Association of Collegiate Registrars and Admissions Officers. Applicants must submit official copies of all undergraduate education in order to have their application deemed as complete.
- Submission of a personal application form with an application fee of \$50.
- Submission of an essay that details the applicant's faith, experience and vocational goals.
- Submission of three letters of reference, one from a professor and one from a pastor.
- Evaluation of personal interview with a team of faculty members
- Two recent photographs (passport style)

## **Graduation Requirements**

- Completion of 42 semester units, including a dissertation, with a minimum GPA of 2.5 on a scale of 4.0 for all course work
- Completion of all financial requirements.
- Completion of all course work within 9-year time span from date of entry.
- File an application of Intent to Graduate with the school office 6 weeks prior to graduation to certify that all graduation requirements have been met.

## **Course Requirements: 42 Units**

Bible and Theology: 12 Units

Practical Theology: 6 Units

Missions: 18 Units

Thesis: 6 Units

Bible and Theology Requirements: 12 Semester Units

BI 500 Old Testament Survey (3)

BI 501 New Testament Survey (3)

TH 500 Survey of Church History I (3)

TH 502 Systematic Theology (3)

Practical Theology Requirements: 6 Semester Units

MN 552 Lifelong Leadership Development (3)

MN 581 Mentoring & Developing Giftedness (3)

Missions Requirements: 18 Semester Units

MS 501 Biblical Principles of Missions (3)

MS 502 Biblical Strategies of Missions (3)

MS 534 Pauline Theology of Mission (3)

MS 546 Asia Mission History (3)

MS 565 Intercultural Communication (3)

MS 580 Mission Project I (3)

## MAISM PROGRAM CURRICULUM

### Two-Year Plan (42 Units)

Fall Semester			Spring Semester		
First Year			First Year		
BI500	Old Testament Survey	3	BI501	New Testament Survey	3
TH500	Survey of Church History I	3	MS546	Asia Mission History	3
TH502	Systematic Theology I	3	MN581	Mentoring and Giftedness	3
MS501	Biblical Principles of Missions	3	MS502	Biblical Strategies of Mission	3
		12			12
Second Year			Second Year		
MS565	Intercultural - Communication	3	MS580	Mission Project I	3
MN552	Lifelong Leadership Development	3	MT590	Thesis	6
MS534	Pauline Theology of Mission	3			
		9			9

## DOCTOR OF INTERCULTURAL STUDIES – MISSIOLOGY (DISM)

### Purpose of DISM Program

The purpose of Doctor of Intercultural Studies – Missiology (DISM) is to equip professional missionaries for further research and future teaching opportunities.

### Program Goals

The DISM program seeks to develop students with foundational knowledge and extensive experience of cross-cultural ministry by

- advancing their knowledge of missiology as an interdisciplinary study combining theological, historical, and contextual studies.
- engaging them in critical and constructive interaction with existing scholarship in an area of missiology through original research.
- fostering an understanding of the vocation of theological scholarship in its dimensions learning, teaching, and research.

### Program Learning Outcomes

Students will have demonstrated

- ability to integrate missiological disciplines related to the subject areas of their research.
- competence in applying missiological research methods to their ministry contexts.
- sensitivity to cultural and ethnic diversity as they engage in missiological research.
- commitment to spiritual formation for their own growth and for the growth of others.

## **Method of Instruction**

Classes incorporate lectures, instructional work in class, demonstrations, one-on-one tutorials, library research, and comprehensive examinations on the Bible. Except for internships and field trips, all instruction is conducted in a classroom setting.

## **DISM PROGRAM REQUIREMENTS**

### **Program Admission Requirements**

- Possession of a graduate Master's degree in theology from a BPPE approved or accredited institution or an international institution whose degrees are equivalent to a Master's degree earned at a BPPE approved or accredited institution. Applicants must submit official copies of all graduate education in order to have their application deemed as complete.
- All graduate work must have been completed with a minimum GPA of 2.5.
- Submission of a personal application form with an application fee of \$50.
- Submission of an essay that details the applicant's Christian faith, experience and their goals for pursuing ministry training.
- Submission of three letters of reference, one from a former professor and one from a pastor or minister.
- Evaluation of personal interview with a team of faculty members
- Two recent photographs (passport style)

### **Graduation Requirements**

- Completion of 62 semester units with a minimum GPA of 3.0 in all course work.
- Completion of all units within 7-year time span from date of entry.
- Completion of all financial requirements.
- File an application for intent to graduate with the school office 6 weeks prior to graduation to certify that all graduation requirements have been met.
- Completion of a final dissertation or research project and submission of written document to the office of the Academic Dean prior to graduation.

### **DISM Course Requirements: 62 Units**

Bible and Theology: 9 Units

Practical Theology: 6 Units

Missions: 39 Units

Dissertation: 8 Units

Bible and Theolog Requirements: 9 Semester Units

BI 500 Old Testament Survey (3)

BI 501 New Testament Survey (3)

TH 502 Systematic Theology (3)

Practical Theology Requirements: 6 Semester Units

MN 552 Lifelong Leadership Development (3)

MN 581 Mentoring & Developing Giftedness (3)

Mission Requirements: 39 Semester Units

MS 501 Biblical Principles of Missions (3)  
 MS 502 Biblical Strategies of Missions (3)  
 MS 503 Worship and Missions (3)  
 MS 510 Contemporary Theology of Missions (3)  
 MS 514 Folk Religion and Mission I (3)  
 MS 533 A Study of Missiology in Acts (3)  
 MS 534 Pauline Theology of Mission (3)  
 MS 546 Asia Mission History (3)  
 MS 565 Intercultural Communication (3)  
 MS 575 Mission Field and Evangelism (3)  
 MS 577 Missionary's Cooperative Ministry (3)  
 MS 580 Mission Project I (3)  
 MS 587 Relationship-Centric Missions and the Role of Communication (3)  
 Dissertation Requirements: 8 Semester Units

## **DISM PROGRAM CURRICULM**

### **Three-Year Plan (62 Units)**

<b>Fall Semester</b>			<b>Spring Semester</b>		
<b>First Year</b>			<b>First Year</b>		
BI500	Old Testament Survey	3	BI501	New Testament Survey	3
MS501	Biblical Principles of Missions	3	MS502	Biblical Strategies of Mission	3
TH502	Systematic Theology I	3	MS546	Asia Mission History	3
MN552	Lifelong Leadership Development	3	MN581	Mentoring & Giftedness	3
		12			12
<b>Second Year</b>			<b>Second Year</b>		
MS577	Missionary's Cooperative Ministry	3	MS580	Mission Project I	3
MS534	Pauline Theology of Mission	3	MS515	Folk Religion and Mission I	3
MS503	Worship and Missions	3	MS565	Intercultural Communication	3
MS533	A Study of Missiology in Acts	3			
		12			9
<b>Third Year</b>			<b>Third Year</b>		
MS510	Contemporary Theology of Missions	3		Dissertation	8
MS575	Mission Field & Evangelism	3			
MS587	Missions and Communication	3			
		9			8

## **COURSE DESCRIPTIONS**

### **BIBLE**

#### **BI 500 OLD TESTAMENT SURVEY (3)**

A broad survey of Genesis through Song of Solomon including overall themes, divisions, main problems, and spiritual principles of these books in relation to their background and Christianity today.

#### **BI 501 NEW TESTAMENT SURVEY (3)**

A general overview of the New Testament including themes, major divisions, problems and lessons.

#### **BI 502 PENTATEUCH (3)**

A critical introduction to the first five books of the bible. Examination of the Higher Criticism of the Pentateuch, the chronological issues, and the archaeological and cultural background of the Pentateuch.

#### **BI 503 HISTORICAL BOOKS (3)**

A study of the books of Joshua through Esther with special emphasis on a historical overview of this period.

#### **BI 520 POETIC & WISDOM LITERATURE (3)**

Various types of poetic and wisdom literature emphasizing poetic devices and principles of interpretation.

#### **BI 522 OLD TESTAMENT THEOLOGY (3)**

A study of the main doctrines of the Christian religion and how they are traced and developed in the Old Testament.

#### **BI 525 MAJOR PROPHETS (3)**

An in-depth study of the books of Isaiah, Jeremiah, and Ezekiel.

#### **BI 551 SYNOPTIC GOSPELS (3)**

Introduction to and examination of the Synoptic problem in a Greek harmony of the Gospels and scholarly works. Discussion of similarities, differences, and the importance of each gospel account.

#### **BI 552 THE GOSPEL OF JOHN**

A study of John's Gospel in the light of the author's stated purpose with emphasis on its contribution to the knowledge of the person and work of Christ.

#### **BI 555 THE ACTS OF THE APOSTLES (3)**

Introduction to the book with emphasis placed upon its importance and its historicity. Comparison studies of the style of Luke's Gospel and Peter's and Paul's speeches with their epistles.

#### **BI 556 ROMANS (3)**

An exegetical study of the epistle to the Romans with special study of the major doctrines of Salvation by Grace through faith. Includes discussion of the identity of the writer, the theme and purpose of the book, and five general divisions in the epistle.

**BI 581 ADVANCED STUDIES IN REVELATION (3)**

An in-depth chronological study of chapters one through six of the Book of Revelation and topical studies of the remaining chapters with special discussion of their significance in view of current events today.

**BI 592 NEW TESTAMENT THEOLOGY I (3)**

A study of important theological concepts in the New Testament focusing on the orthodox understanding of major doctrines in light of their first century environment.

**BI 593 NEW TESTAMENT THEOLOGY II (3)**

Directed studies with expensive reading and preparation of written materials under the direction of a faculty member. Includes written thesis for completion.

**THEOLOGY AND CHURCH HISTORY**

**TH 500 SURVEY OF CHURCH HISTORY I (3)**

Church history from Pentecost to the Reformation. Emphasis upon the development of doctrine, organization and the Roman Catholic Church. Discussion of the place and importance of monasticism, scholasticism, mysticism and the Renaissance. Mentions the influence of leading personalities.

**TH 501 SURVEY OF CHURCH HISTORY II (3)**

An in-depth study of Church history from 1517 to the present day. Emphasis on the causes and development of the Reformation, Protestant denominations, and English and American Christianity. Opportunity is provided for each student to familiarize himself with the history and polity of his church.

**TH 502 SYSTEMATIC THEOLOGY I (3)**

The nature, method and rationale of Christian theology. Revelation, both general and special, inspiration, canonicity, authority and illumination of the Word of God. The doctrine of God, including His existence, attributes, and Trinitarian nature. Includes discussion of both good and fallen angels.

**TH 503 SYSTEMATIC THEOLOGY II (3)**

Man, his creation in the image of God, his nature, fall and the effect of sin upon the race and salvation of God, including the person and work of Christ. The application of salvation to men including election, regeneration, justification, sanctification, and perseverance.

**TH 504 SYSTEMATIC THEOLOGY III (3)**

A study of the broad kingdom purpose of God and the future events relating to the destiny of individuals and history, including the second coming of Christ in its phases, the millennial reign of Christ, the resurrection, the judgments and eternal state. Discussion of the church, its inception, its nature, including its organization, ordinances, place, and mission in the purpose of God.

**TH 507 SURVEY OF MODERN THEOLOGICAL THOUGHT (3)**

The study of contemporary theological positions including a survey of the philosophical and theological thought leading up to the present day.

TH 509 REFORMATION THEOLOGY (3)

The history of the doctrine beginning with the reformers and continued into the twentieth century with a refutation of heterodox views.

TH 510 HERMENEUTICS (3)

A study of fundamental principles for sound interpretation of the Bible, including general rules and special principles for poetic, parabolic, prophetic and typological portions.

TH 511 A BIBLICAL VIEW OF MAN (3)

The study of man in his origins, nature and perfections in the image of God. Includes discussion of the origin, character, transmission, effect and punishment of sin; the saving work of the triune God as carried out in the redemptive act centering in Christ.

TH 520 APOLOGETICS (3)

The acceptability of the Christian faith in the light of the biblical, historical and archaeological records, Christian experience, science and philosophy.

TH 540 PNEUMATOLOGY (3)

The person and work of the Holy Spirit in both the Old and New Testaments with particular attention to his ministries in this age to the individual believer and the church.

TH 548 DOCTRINE OF THE CHURCH- 20<sup>TH</sup> CENTURY (3)

An examination of the fundamental doctrines concerning the church, including its nature, organizational structure, ministry, ordinances, purpose and place in God's design. Discussion of the significance derived from each of these practical life of the church with special focus on current theological issues.

TH 550 ESCHATOLOGY (3)

A study of the doctrine of future things relating to the destiny of individuals, nations, and the universe.

TH 554 CURRENT EVENTS IN ESCHATOLOGY (3)

An overview of current events and trends with special emphasis on their relation to the biblical sequence of final things.

TH 580 CHURCH HISTORY (3)

A broad overview of the history of the church from the time of Christ to the present.

TH 590 SELECTED STUDIES IN THEOLOGY (1-3)

Supervised reading and research in selected areas of systematic theology.

TH 591 ADVANCED STUDY IN THEOLOGY (1-4)

A research oriented course including directed reading and seminar discussion on selected theological subjects; extensive written thesis required for completion.

TH 596 THEOLOGY IN SPIRITUALITY (3)

In depth study of theology embedded in spirituality.



## **PRACTICAL THEOLOGY AND MINISTRY**

### **MN 500 EVANGELISM (3)**

The practical examination of the theology of evangelism and discipleship with an emphasis on developing the skills of personal evangelism and equipping others to share their faith.

### **MN 501 CHURCH ADMINISTRATION AND I.T. (3)**

This course will go over church administration and information technology and the overall understanding of the church and non-profit agencies.

### **MN 502 ADVANCED EVANGELISM (3)**

A survey of the history of evangelism and revivals. An examination of various strategies such as T.V., mass crusade, street and pulpit evangelism and the giving of invitations and altar calls.

### **MN 503 MINISTRY OF NON-PROFIT ORGANIZATION (3)**

This course provides an introduction to the important elements of nonprofit management.

### **MN 504 SOUL WINNING (3)**

A study of the programs and methodology of mass evangelism.

### **MN 506 MINISTRY FORMATION I (1)**

Ministry Formation I is a study of the various means of preparation for ministry. Attention will be given to an examination of a call to ministry and the minister's role in the mission of the church.

### **MN 507 MINISTRY FORMATION II (1)**

This course is an introduction to field-based internship in practical theology utilizing the dynamics of mentored ministry which integrates academic learning with character formation and professional competencies.

### **MN 508 MINISTRY FORMATION III (1)**

This course is a study of the day-to-day tasks and challenges of the contemporary minister. Attention will be given to such tasks as conducting weddings, funerals, church ordinances, and to the ministry of pastoral care.

### **MN 509 MINISTRY FORMATION IV (1)**

This course is an advanced field-based internship in practical theology which utilizes the dynamics of mentored ministry. It includes utilization of case studies, theological reflection and the development of an integrative plan for personal and professional growth.

### **MN 510 CHURCH PLANTING IN THE USA (3)**

The study of the components, such as geography, demography, strategy and implementation that go into church planting in the USA.

### **MN 511 PRINCIPLES OF CHURCH GROWTH IN THE USA (3)**

A biblical study of church growth principles. An analysis of contemporary practices.

MN 512 SMALL GROUP MINISTRIES (3)

A study of the role of small groups in the church in providing fellowship, mutual ministry and edification. Identification of the skills necessary to organize and lead small groups. Discussion of the dynamics of small group interaction.

MN 513 DISCIPLESHIP (3)

An examination of the interpersonal relationships and character development as applied to the process of discipleship.

MN 514 ADVANCED CHURCH GROWTH (3)

Advanced studies in church growth with special emphasis on specific methodologies for accomplishing goals.

MN 515 THEOLOGY OF CHURCH GROWTH (3)

Advanced studies in the biblical theology of the Church growth.

MN 520 PASTORAL THEOLOGY (3)

A study of the pastoral call, philosophy of ministry, spiritual life, role, ethics, and orientation. Discussion of the pastoral role as a leader in worship and special services including administration, community relations, and long range planning.

MN 527 PASTOR AND PERSONAL FINANCE (3)

An in-depth study of the various investment and tax strategies which may be used to enhance and supplement the pastor's income and provide retirement benefits.

MN 528 PASTOR AND CHURCH FINANCE (3)

An in-depth study of the strategies and methods for enhancing the financial standing and structure of the local church. Includes discussion of the pastor's role in organizing and guiding fund-raising activities, bookkeeping, and investments for interest income.

MN 530 CREATIVE PREACHING (3)

A study of various ways to proclaim God's Word, such as topical, inductive, dialogical, evangelistic, dramatic narrative, textual and life situation preaching.

MN 531 HOMILETICS (3)

A study and application of the procedures designed to assist the student to improve preaching skills by the creation of sermons through predetermined Scriptural texts and predesignated themes.

MN 532 ADVANCED HOMILETICS (3)

Continued studies of the various ways to proclaim God's Word with special emphasis in developing skills for sermon delivery. Prerequisite MN 531.

MN 533 ADVANCED HERMENEUTICS (3)

See course description listed as course number Th210-510.

**MN 534 HERMENEUTICS & BIBLE STUDY (3)**

A study of hermeneutical principles for sound interpretation of the Bible, including general rules and specialized principles for parables, types, prophecies and poetry. An application of Bible study methods, including the synthetic, analytic, doctrinal, biographical and others.

**MN 536 SERMON PREPARATION (3)**

A study of the techniques and fundamentals of sermon construction and persuasive delivery of scriptures.

**MN 540 PASTORAL COUNSELING I (3)**

A study of basic techniques for pastoral counseling with a biblical orientation with emphasis on the characteristics of an effective counselor, the development of counseling skills, the making of referrals, the place of counseling in the church, and the various theories of counseling.

**MN 544 MARRIAGE & FAMILY COUNSELING (3)**

Advanced course dealing with problems and conflicts within marriage and family settings. Explores various counseling methods and practical behavioral methods designed to meet problems and conflicts from a biblical perspective.

**MN 545 FAMILY DYNAMICS (3)**

This course will study the dynamics of family structures, communications and expectations of all members. Additionally, the course will examine the functions of nontraditional family structures.

**MN 546 COUNSELING ETHICS (3)**

This course will examine the ethics of pastoral counseling. Emphasis will be placed upon when the pastor is required or should refer the person to professional expertise and what areas that the pastor should concentrate on for effective ministry.

**MN 547 COUNSELING ISSUES (3)**

This course will examine the problems and issues of pastoral counseling that are faced within the context of culture and society.

**MN 548 HANDLING STRESS (3)**

Identification of sources of stress and discussion of biblically based methods for effective resolution. Includes discussion of "burn-out."

**MN 549 PASTORAL COUNSELING II (3)**

This course will place specific focus on utilizing the truths of Scriptures to assist believers at times of important decision making. Also, it will provide additional information that will assist the pastor in protecting the integrity of his ministry.

**MN 550 CHURCH PERSONNEL MANAGEMENT (3)**

An examination of contemporary personnel management concepts, organization and interpersonal theories as applied to the local church.

**MN 551 PASTORAL MINISTRY (3)**

A study of the pastor's call, philosophy of ministry, orientation, role, ethics, spiritual life and ministry with attention to leadership in worship and special services.

**MN 552 LIFELONG LEADERSHIP DEVELOPMENT (3)**

The biblical principles and practices of developing leaders within the church, including discussion of theological truth, spiritual character and practical skills.

**MN 555 ADMINISTRATIVE ORGANIZATION & LEADERSHIP (3)**

A course designed to lead the student through a biblical organizational and psychological understanding of leadership, motivation, planning, managing conflicts, worker training, evaluation, change principles and organizational development.

**MN 556 POWER MINISTRY (3)**

This course engages in biblical, theological and historical research to develop a framework for understanding the Holy Spirit and a personal experience of the Spirit-filled life God intends for every Christ follower.

**MN 558 CONTEMPORARY CHURCH AND LEADERSHIP (3)**

This course will introduce and reflect theologically on different contemporary models of the church including multi-site megachurch, multi-ethnic, liturgical, small church, missional, intentional communities, and disciple-making models of the church.

**MN 559 LIFESPAN DEVELOPMENT MINISTRY (3)**

A holistic study of the developing individual in the span of life from birth through early adulthood. The course is designed to provide a foundation for understanding human personality, describe the processes of human growth and development, give an in-depth treatment of the characteristics and needs of the major life stages, and integrate the biblical perspective of human personality and development.

**MN 560 CROSS-CULTURAL MINISTRY (3)**

A course designed to prepare the student to meet the challenges of ministering in contemporary churches that are increasingly becoming multi-ethnic and multi-cultural.

**MN 566 THE CONSTITUTION OF CHURCH (3)**

Study of by-laws of church. Includes in depth exploration of the Bible as basis to church by-laws. Also includes case studies of different church denominations.

**MN 574 HISTORY OF PENTECOSTALISM (3)**

This course examines the rise of the modern Pentecostal movement as a worldwide church renewal movement in both the 20<sup>th</sup> and 21<sup>st</sup> century.

**MN581 MENTORING AND DEVELOPING GIFTEDNESS (3)**

The biblical principles and practices of developing and mentoring leaders within the church. Also includes biblical principles behind identifying and developing giftedness within the church.

**MN 590 FIELD PRACTICUM (3)**

This course will allow the student to design a field practicum within a local church or para-church ministry setting. The student must develop the contract for educational services with Dean and a field supervisor.

**MISSIOLOGY**

**MS 500 MISSIOLOGY SURVEY I (3)**

The nature of man and his culture with special emphasis on the principles, history, and methodology of worldwide missions.

**MS 501 BIBLICAL PRINCIPLES OF MISSIONS (3)**

This course will allow the student to articulate the biblical basis of missions and understand key principles and practices of mission and their application to current situations in the global Christian movement.

**MS 502 BIBLICAL STRATEGIES OF MISSIONS (3)**

A practical and theological analysis of contemporary efforts to be and become missional churches – in both domestic and international settings.

**MS 503 WORSHIP AND MISSIONS (3)**

This course is a study of the purpose and practice of a theology of worship in the local church.

**MS 505 MISSIOLOGY SURVEY II (3)**

A continuation of the study of the nature of man and his culture with special emphasis on the principles, history, and methodology of worldwide missions.

**MS 510 CONTEMPORARY THEOLOGY OF MISSIONS (3)**

An overview and critique of the various theologies of mission advocated by various branches of the Church through the decades beginning with Edinburgh 1910 to the liberation theology debate of our day.

**MS 511 URBAN MISSION (3)**

Applied study of the mission in the urban areas.

**MS 515 FOLK RELIGION AND MISSIONS I (3)**

Study of various native folk religion and obstacles it presents to the mission field. In depth exploration of solutions regarding presenting the Gospel.

**MS 520 INNER HEALING AND SPIRITUAL WARFARE IN MISSION (3)**

Exploration of inner healing and identifying spiritual warfare in the mission field.

**MS 521 HEALING MINISTRY FOR WORLD EVANGELIZATION (3)**

A ministry-oriented course intending to help students discover and understand assumptions concerning the relevance of God's power in miraculous healing and to develop skills for applying it to the local church as to the contemporary task of world evangelization.

MS 534 PAULINE THEOLOGY OF MISSIONS (3)

This course examines the cultural and historical background to the life and teachings of Paul the Apostle.

MS 540 HISTORY OF MISSIONS I (3)

The background, development and spread of Christianity through world missions. Includes discussion of geographical thrusts, growth dynamics and church structures.

MS 541 HISTORY OF MISSIONS II (3)

Advanced studies in the background, development and spread of Christianity through world missions. Includes discussion of geographical thrusts, growth dynamics and church structures.

MS 542 THE MAKING OF A LEADER (3)

This course takes students through a process of development, refining them into the godly leaders they are called to be.

MS 544 HISTORY OF PROTESTANT CHURCH MISSION (3)

Study of the history of the missions by the protestant churches.

MS 545 MISSIONS IN SOUTH EAST ASIA

Study of missions in the South East Asia. Historical study as well as the study of challenges and successes contemporary missions in that region

MS 546 ASIA MISSION HISTORY

Study of history of missions that took place in Asia.

MS 550 THEOLOGY OF MISSIONS (3)

An analysis of the tension within the church focusing around the mission of the church in the contemporary world with an attempt to formulate a biblical contemporary expression of the theology of the church's mission in light of those tensions.

MS 560 WORLD MISSIONS & LOCAL CHURCH (3)

Designed to integrate principles of cross-cultural communication, theology, and strategy of missions within the framework of the local church.

MS 562 CROSS-CULTURAL MISSIONS & ANTHROPOLOGY (3)

Applied Anthropological study of cultural clashes and challenges in the mission field.

MS 563 KOREAN WORLD VIEW AND CROSS-CULTURAL MISSIONS (3)

Applied study of the Korean view of the world missions. Study of cultural clashes and challenges in the mission field pertaining to the Korean missionaries.

MS 565 INTERCULTURAL COMMUNICATION (3)

Studies in the literature of inter-cultural communication, with attention to understanding cultural contexts and barriers, with applications to Christian witness across and within cultures.

**MS 570 PRINCIPLES & STRATEGIES OF MISSIONS IN THE OT (3)**

A case by case analysis of the instances of missions in the OT, their significance, and the driving principles & strategies behind the movements.

**MS 571 PRINCIPLES & STRATEGIES OF MISSIONS IN THE NT (3)**

A case by case analysis of the instances of missions in the NT, their significance, and the driving principles & strategies behind the movements.

**MS 575 MISSION FIELD & EVANGELISM**

Applied study of the evangelism in the Mission field. In depth exploration of the challenges, strategies and methods of spreading the gospel in the Mission field.

**MS 577 MISSIONARY'S COOPERATIVE MINISTRY**

Applied study of the methods of cooperative ministry among missionaries. In depth exploration of the challenges, rewards and methods of forming a strategic cooperation among missionaries local and abroad.

**MS 580 MISSION PROJECT I**

The student may do individual work in an approved area of Mission under the supervision of a department member. Student's topic must be approved by the Dean of the Seminary or the supervising professor.

**MS 581 MISSION PROJECT II**

The student may do individual work in an approved area of Mission under the supervision of a department member. Student's topic must be approved by the Dean of the Seminary or the supervising professor.

**MS 582 MISSION FIELD SURVEY**

Course is designed to instruct methodical and critical analysis of the mission field as well as reporting of the status of the mission field.

**MS 587 RELATIONSHIP-CENTRIC MISSIONS AND THE ROLE OF COMMUNICATION**

Studies in the roles communication plays within missions, with attention to understanding cultural contexts and barriers in building relationships in missions across and within cultures.

**MS 589 REPORT OF MISSION FIELD**

In depth exploration of the challenges, strategies and methods of spreading the gospel in the Mission field including a reporting of the status of the mission field.

**MS 591 MISSION HISTORY OF KOREA**

A study of the methods, principles, aims and progress of apostolic ministry. Attention is given to the various periods of missionary endeavor of Korean church.

**MS 592 ISLAM**

Introduces the core theological, ritual, legal, textual, and historical components of Islam, with a special focus on how these components have manifested in diverse cultures throughout Islam's vast history.

## MS 598 RESEARCH DESIGN

Students explore the interpretation and design of qualitative and quantitative research in mission work.

## **CHRISTIAN SPIRITUALITY**

### CS 500 CHRISTIAN FAITH DEVELOPMENT (3)

An advanced study of the biblically based view of ways in which faith is developed and brought to maturity in Christ. Pre-requisite TH 540.

### CS 510 MINISTRY OF HOLY SPIRIT (IN BELIEVER'S LIFE) (3)

An exposition of the person and work of the Holy Spirit in the believer's life with discussion of conviction, manifestations (gifts), sanctification, and instruction. Special emphasis on living the Spirit led life.

### CS 511 DEVELOPING DEVOTIONAL LIFE (3)

A study of practical methods and helps for developing and maintaining a strong devotional life.

### CS 520 DISCOVERING YOUR SPIRITUAL GIFTS (3)

An in-depth study of the student's personal gifting or manifestation of the Holy Spirit for the work of the ministry. Pre-requisite TH 540.

### CS 530 CULTIVATING SPIRITUAL GROWTH (3)

A study of practical methods and helps for stimulating and maintaining spiritual growth.

## **CHARACTER FORMATION**

### CF 500 THE PASTOR'S SPIRITUAL & EMOTIONAL HEALTH (3)

A consideration of the special and unique spiritual and emotional problems faced by vocational Christian workers and their families, including all phases of occupational ministry. Discusses a variety of practical methods for maintaining a balanced approach to ministry.

### CF 504 MORAL AND VALUE DEVELOPMENT (3)

An advanced study of the leading theories of moral and faith development with attention directed toward implication for intentional education ministries that develop a Biblical values system.



## **VII. PERSONNEL**

## **BOARD OF DIRECTORS**

Chairperson: Byeong Yeoul Son  
President: Chong Moo Park  
Secretary: Joshua Kim  
Trustees: Soon Hak Kim  
Eunice Park  
Daniel Yang

## **ADMINISTRATION**

President (CEO)	Chong Moo Park
Academic Dean (CAO)	Edmund Rhee
Director of Administration (COO)	Eun Su Kim
Dean of Students	Benjamin Lee
Business Manager (CFO)	Eun Ji Park
Librarian	Dou Ho Im
Registrar	Angela Lee

## **RESIDENT FACULTY**

### **Benjamin Lee**

*Professor of Intercultural Studies, DICS Director*

Ph.D. (2006), Fuller Theological Seminary

Th.M. (2001), Fuller Theological Seminary

M.Div. (1994), Southeastern Baptist Theological Seminary

B.A. (1986), Busan National University

### **Daniel Lee**

*Professor of Missiology, MAICS Director*

D.Miss. (1988), Fuller Theological Seminary

Th.M. (1983), Fuller Theological Seminary

M.Div. (1972), Presbyterian Theological Seminary

B.A. (1968), Han Nam University

### **Chong Moo Park**

*Professor of Practical Theology, President*

Th.D. (2004), Faith Theological Seminary

D.Min. (1985), Fuller Theological Seminary

M.A., M.Div. (1973, 1974), Presbyterian Theological Seminary

B.A. (1971), Kook Min University

B.Th. (1966), Young Nam Theological Seminary

**Edmund Rhee**

*Professor of Contextual Theology, Academic Dean*

Ph.D. (2016), Fuller Theological Seminary

Th.M. (2002), Fuller Theological Seminary

M.Div. (1994), Fuller Theological Seminary

B.A. (1986), University of California, Berkley

**ADJUNCT FACULTY****Hyung Dong Kim**

*Professor of Theology*

Ph.D. (1998), Drew University

S.T.M. (1990), Yale University Divinity School

M.Div. (1988), Presbyterian Theological Seminary

B.A. (1982), Kye Myung University

**Jong Dae Seo**

*Professor of Intercultural Studies*

Ph.D. (2002), Fuller Theological Seminary

Th.M. (1995), Fuller Theological Seminary

M.Div. (1988), Chongshin Theological Seminary

B.A. (1980), Chongshin University

**Ho Jin Jun**

*Professor of Missiology*

Ph.D., Wales Evangelical School of Theology

D.Miss., Fuller Theological Seminary

Th.M., Westminster Theological Seminary

B.A., M.Div., Korea Presbyterian Theological Seminary